



## Beckingham Primary School

Headteacher: Mrs C Furniss NPQH

"Ensuring every child succeeds and THRIVES becoming a life-long learner, prepared for the world of tomorrow"

The Limes, Beckingham, Doncaster, South Yorkshire, DN10 4QN

☎: 01427 848230 🌐: [www.beckinghamschool.co.uk](http://www.beckinghamschool.co.uk) ✉: [office@beckingham.notts.sch.uk](mailto:office@beckingham.notts.sch.uk)

---

Date

Dear Parents/carers,

### **Persistent Absence**

As you are aware, we monitor the attendance and punctuality of the children closely at Beckingham Primary School.

Under DfE guidance, it is our duty to inform you that your child's attendance is currently a cause for concern as it has fallen **below 90%** between ..... and ..... and currently stands at.....%. This calculation includes sickness, authorised and unauthorised absences. Enclosed is a copy of your child's attendance grid that shows the absences or late marks. Your child's attendance now falls within the category of 'persistently absent' as outlined by the DfE.

In order to help improve ..... 's attendance, we request you attend a support meeting to discuss how the school can support ..... to attend school more regularly and as part of this meeting you will be offered a referral to Early Help in order to identify any wider support that may be appropriate.

To arrange a meeting, or if you have any queries, please email or call the office.

Thank you for your continuing support.

Yours sincerely,

Clare Furniss

